



HAMILTON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

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MINUTES

LEPC Meeting, May 16, 2001

A meeting of the Hamilton County Local Emergency Planning Committee (LEPC) was held May 16, 2001 at the Dupont Plant, 4501 Access Road, Chattanooga, Tennessee.

Those in attendance were:

Bruce Garner, Chairman, Chattanooga Fire Department
Larry Martin, Vice Chairman, McKee Foods
Jamie Farrow, Vice Chairman, Conagra Poultry
Bob Diehl, Vice Chairman, Electric Transit Vehicle Institute
Jesse Graham, Chattanooga State Technical Community College (**Guest Speaker**)
Wayne Foster, Tennessee State Guard
Billy Mullins, Tennessee State Guard
Pat Freeney, American Red Cross
Charles Goodner, RACES
Kevin Condra, MEI
Tony Reavley, Hamilton County Emergency Services
Eric Helquist, Fuels Marketing Group
Mike Edwards, McKee Foods
David Allen, Conagra Foods
Indu. Thaker, Hamilton County
Charles Bramlett, Dupont Fire Protection
Lori Bachus, Tennessee American Water Company
Richard Twitchell, Consultant
David Ballard, Brenntag (Formerly PB&S Chemical)
Charlie Lamar, Brenntag (Formerly PB&S Chemical)
Terri Million, Dupont Company
Beth Fisher, Dupont Company (guest attendee)
Girish Patel, Alco Chemical
Ron Lunardon, Coast Guard Auxilliary
Steve Bauer, Coast Guard Auxilliary
Jim Parks, Chattanooga Health Department
Wesley Jones, Velsicol Chemical
Eric Burnett, City of Chattanooga

Caroline Williams, League of Women Voters
Chuck Nichols, Chattanooga Fire Department
Chip Manning, Hamilton County Emergency Services

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Those in attendance: (Cont.)

Tim Langford, Chattanooga Storm Water
Randy Snorek, Electric Power Board
Dane Creel, Nabisco, Inc.
Dan Scott, Astec Industry
Bill Tate, Dupont Company
Jon Kavaliunas, CARTA

Chairman Bruce Garner called the meeting to order at 10:35 a.m. and welcomed all in attendance. For the benefit of those attending the meeting for the first time, Mr. Garner asked each person to introduce themselves.

The Chairman made certain that each member in attendance had received a copy of the agenda for the meeting and those that did not were provided a copy.

Bill Tate, a representative with Dupont, welcomed all attendees. Mr. Tate discussed the Community Advisory Panel (CAP) that Dupont has implemented at all of its facilities. This panel consists of citizens from the community who meet with DuPont representatives periodically to learn about the plant's operation. Mr. Garner pointed out that several other companies in Chattanooga have CAPs, including BASF, Velsicol Chemical and W. R. Grace.

Old Business

The Chairman then asked if all had received the minutes of the March 21, 2001 meeting. After which he called for a motion to approve the minutes as written. There being no request for correction or discussion, Chief Reavley made the motion to approve the minutes as written, seconded by Mr. Bob Diehl, followed by approval of the committee.

The Chairman then briefly reviewed the financial report, which was prepared by Wayne Stuntz. Mr. Stuntz was out of town and could not attend the meeting. Mr. Garner said that he especially wanted to thank those companies (depicted on the attachment to the financial report) who graciously responded with monetary contributions to the LEPC's annual fundraising letter mailed out in January 2001. A copy of the financial report is a matter of LEPC record.

New Business

The Chairman introduced the guest speaker, Jesse Graham of Chattanooga State Technical Community College, who spoke of the benefits of becoming a Certified Hazardous Materials Manager (CHMM). Mr. Graham said that the CHMM is a professional organization that has set standards for certification. He said that several states now recognize the certification and will allow CHMMs to sign off on Spill Prevention Counter Measure Plans (SPCCs) previously reserved for the Professional Engineer. If anyone is interested in becoming a CHMM, please contact Mr. Graham at (423) 697-2454.

The Chairman thanked Mr. Graham for educating the committee regarding the Certified Hazardous Materials Managers organization. He then asked Chuck Nichols, Tactical Services Chief with the Chattanooga Fire Department, to give an activity summary of emergency responses that have occurred in the Chattanooga area.

Chief Nichols reported that the department had responded to over 60 emergencies involving potentially hazardous materials since the last LEPC meeting. These incidents ranged in severity from routine incidents to more complex ones that involved extremely hazardous substances. The Chief said that many of these incidents occurred at fixed facilities and could have been avoided. Chief Nichols urged all members to look over their facility's emergency response plans and not to become complacent in emergency preparedness activities. (A copy of Chief Nichols' report is a matter of LEPC record.)

Chairman Garner then asked for progress reports from co-chairs of the various LEPC subcommittees.

- Jamie Farrow, Chairman of the Exercise Subcommittee, is looking at holding the drill on November 7, 2001. Ms. Farrow made an appeal to the committee for more members to join the Exercise Subcommittee.
- Chuck Nichols, co-chair of the Conference Subcommittee, gave a brief review of the process used in planning previous LEPC conferences. He spoke about the possibility of expanding the conference and offering more training. The tentative dates for the next LEPC conference is August 1-2, 2001.
- Larry Martin, co-chair of the Plans Subcommittee, said that the LEPC Emergency Response Plan was a tool for first responders to use in the event of an accident at

companies involving hazardous materials. The Plans Subcommittee has formatted a template for the responders to see if it will be user friendly in the field.

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- Caroline Williams, co-chairperson for the Program/Outreach subcommittee, reported that no sponsors have come forward to host the next LEPC meeting in July. Those with input should contact Joyce Wagner or Ms. Williams as soon as possible. Ms. Williams also thanked all those who participated in the Chattanooga Made Convention held at Northgate Mall May 10th and 11th. Specifically, special thanks to Dick Twitchell, Bob Diehl, Sam Bernard, David Darnell, David Ballard, Bill Tate, Dawn Booker, and Girish Patel for making that a successful outreach effort.
- Larry Martin, co-chair of the By-Laws Subcommittee, reported on its progress. He reported that a meeting was held to discuss areas of concern that members had with the revised By-Laws. Of all those present at the March 21 meeting, only two members responded to the committee with their concerns. These written concerns/comments were taken into account and acted upon by the By-Laws Subcommittee at their meeting that took place on May 7, 2001 at the Emergency Operations Center (EOC). The Chairman said Mr. Martin and Mr. Stuntz did an excellent job in bringing the By-Laws up to date. A motion to approve the revised By-Laws, as written and distributed, was made by Bob Diehl, seconded by Dick Twitchell, and approved by a majority vote of members present. Mike Edwards was the lone dissenting vote.
- The Chairman gave a report on behalf of Membership Subcommittee Co-chair, Amy Maxwell, who was out of town on business. The Chairman complimented Ms. Maxwell on her recruitment efforts, and then read off the names of 10 people who expressed a desire to become LEPC members. They include: Tim Langford, City Storm Water Management; Wayne Foster, Tennessee State Guard; Caleb Womack, Chattem Chemicals; Dennis Ray, Holston Gases; Dan Scott, Astec Industries Inc.; James Crowe, Pro Chemical Company; Mike Long, JAT Oil & Supply Co.; John Bennett, JIT Terminal Inc.; Ron Lunardon, U.S. Coast Guard Auxillary ; and Steve Bauer, U.S. Coast Guard Auxillary. Chief Reavley made the motion to approve each as new members to the LEPC. The motion was seconded by Mr. Bob Diehl and unanimously approved by the full committee.

Other Business

The Chairman asked the committee if there was any other business to conduct or discuss. There being no further business to conduct, Chairman Garner closed the meeting by invited everyone to stay for lunch, courtesy of DuPont. A meeting notice will be forthcoming announcing the date, time and location for July, 2001 meeting.

